

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of June 10, 2014
Date: June 11, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta, Doherty, Hutchins, Ives, Jbara, Johnson, and Schlack

Staff Absent: Horton

Discussion and Action Items

- Minutes of June 3, 2014 were approved as amended.
- Health Focused Campus –
 - On-going: Survey work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, and fund raising.
- Travel –
 - Elizabeth Lyons to attend the Futures Insight 2014 Symposium on competency based education, in Traverse City MI, July 21-22, 2014
 - Laura Cosby, EJ Bast, and LaJoyce Brooks to attend the Noel-Levitz Marketing, Recruitment and Retention conference in Chicago, IL July 7-10
 - Megan O’Kon (Kalamazoo Valley Museum) to attend the YWCA Eliminating Racism, Personal Responsibility, Collective Commitment workshop in Kalamazoo July 10-11.
- Grants –
 - None

Personnel Items

- Kudos
 - Automotive program faculty and staff for their recent National Automotive Technician Education Foundation (NATEF) Accreditation-
 - The program received a NATEF **Master level** accreditation - the highest level of achievement possible
- Reality Checks
 - Enrollment continues to be a concern
 - If possible, we need to align cut-offs for various College I/T systems to avoid conflicting with fiscal year-end financial cut-offs.
 - The closing of the College on Fridays during the summer includes ATM machines (located within the College)
- Hires, Resignations and Retirements
 - Steven Ball transferring from P/T Faculty – Biology to Gym Facilities Coordinator effective Aug. 4, 2014
 - Ashley Bowler transferring from P/T reference/circulation aid to Circulation & Reserve Supervisor, effective June 23, 2014

- Mike Clark transferring from P/T Groundskeeper to Groundskeeper effective June 9, 2014
- Delynne Andres (Degree Auditor) retiring July 31, 2014
- Tangy Smith (Testing Center Supervisor) retiring August 31, 2014
- Ashley McCann (Success Advocate)resigning June 20, 2014
- Lesa Strausbaugh (Director Career Academies)resigning June 20, 2014
- Request to fill:
 - Degree Auditor
 - Success Advocate
 - Director Career Academies
 - Testing Center Supervisor
 - P/T Groundskeeper
 - P/T Reference/circulation aid

Other

- During summer related closings people needing access to Anna Whitten Hall may contact Public Safety to gain access during Kalamazoo Valley Museum regular business hours
- Representative Margaret O'Brien is sponsoring a meeting of elected officials and Lt. Governor Brian Calley at The Groves on June 20, 2014
- The Groupwise to Zimbra transition will take place the evening of Thursday July 12
- Food will be served at the Student Success Center planning meeting of Tuesday June 17

Next Meeting

The next Cabinet meeting is scheduled for June 17, 2014 8:00 a.m. in Room 3365.